

# The Lake School of English Oxford 2014

Make our success, your success



a professional, dynamic approach to  
teaching in a well-established,  
independent, Quality English school  
in the centre of Oxford

The Lake School of English in Oxford is proud to  
be a Centre of Excellence, having achieved  
14 areas of strength out of a possible 15,  
in the new British Council inspection framework.

**lake**  
**SCHOOL**  
OF ENGLISH  
**OXFORD**



[www.englishinoxford.com](http://www.englishinoxford.com)

ENGLISHUK  
member

Accredited by the  
 **BRITISH  
COUNCIL**

 **Quality  
English**



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# Welcome to the Lake School and Oxford

The Lake School is committed to excellence in English language teaching by providing a supportive, dynamic and professional learning environment.

**Learning a language is about understanding, context, expression and many other elements that bring a language to life.**

At the Lake School in Oxford, we have over 30 years' experience of providing a friendly, relaxed learning environment, where students make real progress in their English.

You'll find basic information about all our courses and student services in this brochure. More detailed information can be found on our website: [www.englishinoxford.com](http://www.englishinoxford.com)

Here are some of the reasons why studying at the Lake School is a positive, memorable and enjoyable experience.

## We have great teachers

Our experienced and dynamic staff really enjoy teaching. They carefully plan your classes to make sure that they are interesting and enjoyable, interactive and beneficial. They support you in your learning, so you can make the most of your time here in Oxford.

## You get individual attention in class

There is an average of 8 students in our international classes so you get personal attention, gain confidence, make progress and feel encouraged to communicate effectively in English.

## You get personal attention in school

The directors of the school personally organise your stay. They are also highly qualified and experienced teachers who have time to talk to you, whenever you need help.

## You'll feel at home in your accommodation

We know how important it is for you to feel at home during your stay here, so we carefully consider your needs when arranging your accommodation.

## Our students recommend us

Many of our students have a positive learning experience and recommend the school to their friends and families. In fact, often our students choose to extend their stay or come back for another course themselves.

## We run courses for teachers

English teachers from around the world recommend the Lake School because they have experienced exciting, creative teaching ideas on one of our popular Professional Development Creative Teaching Courses.

## We are situated in the centre of Oxford

Oxford is a great place to be a student and the Lake School is close to all the academic and leisure facilities the city offers.

**“I heard about the Lake School from the British Council. It's even better than I expected, the teachers were very friendly and I learned something new every day. I enjoyed the activities very much and the weekend excursions were lovely. My homestay were so friendly too, and they cooked delicious meals. My stay in Oxford was perfect! Kirk Leung, Hong Kong**



The Lake School has been featured in the English Language Gazette as a **Centre of Excellence** in 2010, 2011, 2012 and 2013.

Accredited by the



## The Lake School is accredited by the British Council

To ensure that we are providing our students with the highest quality service, the British Council inspects our school regularly. They examine all aspects of the school including teaching, resources, facilities, welfare and management.



## The Lake School is a member of English UK

English UK is the association for accredited English language providers. As members of this association, we follow a code of conduct and regulations which are designed to ensure excellent standards of teaching and welfare for foreign learners of English in the UK.



## The Lake School is a member of Quality English

Quality English is a group of established, independent schools who are carefully selected for their commitment to excellence in English language teaching and the exceptional service they offer to their students.



# Short Courses

Short courses are between 2 and 9 weeks. You can choose the number of weeks you study.

If you want to take a short course in July or August, please look at 'Summer Courses' or 'Professional Development Courses'. If you want to take a course for 10 weeks or more, please look at 'Long Stay Programmes'.

If you would like help choosing your course and are not sure about your level, please contact the school.

All courses include cultural and social activities.



## General English

### Improve all your skills in our lively, interactive classes

On these courses you will improve your general language ability and learn to communicate more fluently in English.

#### Semi-Intensive General English

Hours Per Week	15
Class Size	12 maximum, 8 average
Minimum Age	16
Language Level	Beginner to Advanced (CEFR Level A1 – C1)
Course Start	Any Monday. (Except School Holidays: January 1 – January 5, April 18, April 21, May 5, May 26, December 13 – January 4, 2015.) You can't take a Semi-Intensive course in July or August. Beginners must start on January 6, April 7 or September 22, 2014.
Course Length	You can study for 2–9 weeks. The minimum enrolment is 2 weeks.
Course Fees	£210 per week

#### Intensive General English

Hours Per Week	21
Class Size	12 maximum, 8 average
Minimum Age	16
Language Level	Beginner to Advanced (CEFR Level A1 – C1)
Course Start	Any Monday. (Except School Holidays: January 1 – January 5, April 18, April 21, May 5, May 26, August 25, December 13 – January 4, 2015.) Beginners must start on January 6, April 7, June 30 or September 22, 2014.
Course Length	You can study for 2–9 weeks. The minimum enrolment is 2 weeks.
Course Fees	If you study for: 2 weeks or more, the fees per week are £280 5 weeks or more, the fees per week are £265.

**“My agent recommended that I come here. I’m glad I did. The lessons were good and I liked the way of teaching. The activities and excursions were enjoyable and very interesting. My homestay was very friendly, my room was huge and the meals were delicious. I really, really enjoyed my stay in Oxford and at the Lake School.**  
Lennart Buck, Germany



## Exam Preparation

### Internationally recognised English language qualifications

You will have dynamic lessons with experienced teachers who motivate and encourage you to make fast progress and achieve your goals.

Exam preparation is available for students who are Intermediate (CEFR Level B1) or above and who are studying for a minimum of 4 weeks. We advise you on the best combination of general English and exam preparation. Usually students study general English in the morning and take exam preparation in the afternoon. Exam preparation is subject to availability.



#### General English and IELTS Preparation

Hours Per Week	21
Class Size	12 maximum, 8 average
Minimum Age	16
Language Level	Intermediate (CEFR Level B1) or above
Course Start	Any Monday. (Except School Holidays: January 1 – January 5, April 18, April 21, May 5, May 26, December 13 – January 4, 2015.) You can't take an exam preparation course in July or August.
Course Length	You can study for 4–9 weeks. The minimum enrolment is 4 weeks.
Course Fees	If you study for: 4 weeks, the fees per week are £280 5 weeks or more, the fees per week are £265.
Exam Fees	IELTS £140
Exam Dates	You can take IELTS in Oxford almost every month. Contact the Lake School for the next available dates.

#### General English and Cambridge Exam Preparation (FCE, CAE or CPE)

Hours Per Week	21
Class Size	12 maximum, 8 average
Minimum Age	16
Language Level	Intermediate (CEFR Level B1) or above
Course Start	Any Monday. (Except School Holidays: January 1 – January 5, April 18, April 21, May 5, May 26, December 13 – January 4, 2015.) You can't take an exam preparation course in July or August.
Course Length	You can study for 4–9 weeks. The minimum enrolment is 4 weeks.
Course Fees	If you study for: 4 weeks, the fees per week are £280 5 weeks or more, the fees per week are £265.
Exam Fees	£145
Exam Dates	FCE: March 8, June 7, December 13; CAE: March 15, June 7, December 6; CPE: March 8, June 12, December 4. All the exams take place in Oxford.

## Special programmes

### Designed to meet your needs, delivered by expert teachers

We arrange special programmes of tuition for individuals and groups on request at any time during the year.

Transfers, excursions, accommodation and social activities can be included in closed group programmes. Please contact the school to discuss your requirements and receive a detailed proposal with quotation.

Individual tuition costs from £50 per hour and can be combined with other courses. Please contact the school for more details.

### Cambridge ESOL Exam Preparation Centre



# Summer Courses

Summer courses are between 2 and 8 weeks. You can choose the number of weeks you study.

There are fixed start dates. However, if you would like to start on different dates, please contact the Lake School.



## General English

### Great teaching, inclusive social activities and comfortable, friendly accommodation

Our experienced teachers will help you improve your practical language skills in the stimulating, international environment of our school during the summer. Whether you are studying for work or pleasure, you'll participate in motivating, communicative lessons and make friends from all over the world.

If you would like to bring young family members or friends with you, we can arrange a separate course for them with our Oxford partner school at St Hugh's College, also accredited by the British Council and a member of Quality English. Please see our Family Programme below for details.

All courses include cultural and social activities.

### Intensive General English

Hours Per Week	21
Class Size	12 maximum
Minimum Age	16
Language Level	Beginner to Advanced (CEFR Level A1 – C1)
Course Start	You must start on June 30, July 14, July 28, August 11, 2014. Beginners must start on June 30.
Course Length	You can study for 2–8 weeks. The minimum enrolment is 2 weeks.
Course Fees	If you study for: 2 weeks or more, the fees per week are £280 5 weeks or more, the fees per week are £265.

### Family Programme

Hours Per Week	Lake School: 21, St Hugh's College: 18
Class Size	Lake School: 12 maximum, St Hugh's College: 13 maximum
Minimum Age	Lake School: 25, St Hugh's College: 12
Language Level	Lake School: Intermediate (CEFR Level B1) or above, St Hugh's College: Elementary to Advanced (CEFR Level A2 – C1)
Course Start	You must start on July 14 or July 28, 2014.
Course Length	2 weeks
Course Fees	Lake School: £560 per course, per person St Hugh's College: £830 per course, per person

“The lessons were very good, the teachers were great. I joined all the social, cultural and sporting activities and really enjoyed them; the weekend excursions were very interesting too. My aunt sent me information about the Lake School, and I decided to come here, it was more than I thought. Thank you!  
Luis Gonzaga Rodriguez Moranchal, Mexico





# Professional Development Courses

## Practical, creative ideas and a dynamic approach from experienced professionals

These successful and popular courses are for people using English in their work and teachers of English at Primary, Secondary or Adult level, who want to learn about best practice and innovation in English language teaching.

Participants experience a dynamic, interactive style of teaching and receive personal attention from friendly, approachable tutors, who have substantial experience of teaching English as a foreign language and teacher training. Tutors integrate a wide range of online and off-line resources to create a stimulating, professional and supportive learning environment and adapt the content of the course to suit the needs and interests of the group, so that it is useful, relevant and enjoyable.

The courses take place throughout the year. If you are working in education in the EU, they are all eligible for grants under the programme, Erasmus+. If you are applying for this funding, please contact the school for a pre-enrolment document to reserve your place on the course while you make your grant application.

All courses include cultural and social activities.

**“It’s been my third stay in the UK; both the school and the homestay have been the best so far. The course was professional, the venue was great, the tutors were marvellous, I got lots of excellent ideas. My homestay was really friendly, hospitable and warm. Everyone was so nice and helpful.**

**Iva Landsmannova, Czech Republic**

## English for Effective Communication

**Improve your core linguistic competences and develop English language skills for your work environment.**

Sessions include professional and social English, language awareness-raising and activation through revision and recycling, feedback and error correction, confidence-building and strategies for self-directed learning.

English for Effective Communication	
Hours Per Week	21
Group Size	12 maximum
Minimum Age	25
Language Level	Intermediate (CEFR Level B1) or above
Course Start	March 10, June 16, June 30, July 14, July 28, November 3, 2014 <i>The minimum language level required is CEFR B1; sometimes the level of course participants ranges from B1 to C1. If you are not sure about your level of English, please contact the school.</i>
Course Length	2 weeks
Course Fees	£560



# Professional Development Courses

## Language, Life and Culture in the UK Today

Explore the relationship between language and culture; update your English and improve your cultural understanding, in the context of society in the UK today.

Sessions include youth culture, internet and social networking media, education and training for the next generation, working patterns and changing roles, stereotypes and class structure, regionalism and multiculturalism, language and codes of behaviour.

Language, Life and Culture in the UK Today	
Hours Per Week	21
Group Size	12 maximum
Minimum Age	25
Language Level	Intermediate (CEFR Level B1) or above <i>The minimum language level required is CEFR B1; sometimes the level of course participants ranges from B1 to C1. If you are not sure about your level of English, please contact the school.</i>
Course Start	March 24, May 19, September 15, 2014
Course Length	1 week
Course Fees	£345



“Our tutors were always well-prepared; they gave us lots of brilliant ideas to take home. I can’t wait to do them with my students and share them with my colleagues. The venue facilities were excellent. The cultural activities and excursions were great, a big thank you to the guide; he gave us an interesting up-to-date insight into Britain today. My homestay was generous, friendly and offered everything we needed; the meals were fresh, home-made and healthy. Thank you for everything! Sylvia Reimann, Germany





## Teacher Refresher Courses

### Improve and extend your practical teaching techniques and language ability.

The courses include lively, interactive methodology sessions to make your classes more communicative and effective. Popular topics include *Blended Learning*, *Multiple Intelligences*, *Classroom Challenges* and *Britain Today*. Language improvement sessions are designed to develop your own confidence in English and include areas such as grammar awareness, pronunciation, collocation, phrasal verbs, new words and idiomatic expressions.

Where possible, visits to local Oxford schools and local education providers may be arranged.

**“I chose Lake School because it looked like a professional, reliable and serious place to study and it’s been even better than I expected! I’ve really enjoyed the course and the tutors were absolutely fantastic. It’s been a huge help in developing my teaching skills. I’m very satisfied. Merce Salinas, Spain**

#### Creative Teaching in the Primary English Language Classroom

Hours Per Week	21
Group Size	14 maximum, 12 average
Minimum Age	25
Language Level	Intermediate (CEFR Level B1) or above
Course Start	January 6, March 31, June 2, June 30, July 14, July 28, November 17, 2014
Course Length	2 weeks
Course Fees	£590

#### Creative Teaching in the Secondary English Language Classroom

Hours Per Week	21
Group Size	14 maximum, 12 average
Minimum Age	25
Language Level	Upper Intermediate (CEFR Level B2) or above
Course Start	January 6, March 31, June 2, June 30, July 14, July 28, November 17, 2014
Course Length	2 weeks
Course Fees	£590

#### Creative Teaching in the Adult English Language Classroom

Hours Per Week	21
Group Size	14 maximum, 12 average
Minimum Age	25
Language Level	Upper Intermediate (CEFR Level B2) or above
Course Start	January 6, March 31, June 2, June 30, July 14, July 28, November 17, 2014
Course Length	2 weeks
Course Fees	£590

Lake School Professional Development Courses are eligible for EU grants under the LLP Comenius-Gruntvig programme. In April 2014, this will be replaced by a new programme, called Erasmus+. Learning mobility of individuals, and co-operation for innovation and good practice will continue to be key priorities for this funding support.

# Long Stay Programmes

You can study for 10 weeks or more. You can choose the number of weeks you study.

You can choose General English or a combination of General English and Exam Preparation. If you would like help and are not sure about your level, please contact the school.

IELTS and Cambridge exam preparation is available for students who are intermediate or above. We advise you on the best combination of General English and exam preparation. Usually students study general English in the morning and take exam preparation in the afternoon. Exam preparation is subject to availability.

General English and exam preparation is the best choice for students who would like to

- continue their studies at university in an English-speaking country or
- return home with an internationally recognised exam for their future professional development.

All long stay students take a placement test to assess their level and have an interview to talk about their academic history, learning career and future plans.

During the course, you will have homework, personal tutorials and regular assessments to monitor your progress. At the end of your course, you will receive a detailed certificate of your proficiency in English showing your level assessment according to the Common European Framework.

All courses include cultural and social activities.

**“These 6 months have been the best period in my life. I’ve met so many amazing people: my schoolmates, my teachers and my homestay, and I’ve shared lots of memories with them. Thank you very much for everything you’ve done for me.**

Minami Suzuki, Japan

## General English

### Make real progress in English, prepare for your future

Personal attention from helpful, experienced teachers will make sure that your English really improves so that you become a confident and natural language user.

Semi-Intensive General English	
Hours Per Week	15
Class Size	12 maximum, 8 average
Minimum Age	16
Language Level	Beginner to Advanced (CEFR Level A1 – C1)
Course Start	Any Monday. (Except School Holidays: January 1 – January 5, April 18, April 21, May 5, May 26, December 13 – January 4, 2015.) You can't take a Semi-Intensive course in July or August. Beginners must start on January 6, April 7 or September 22, 2014.
Course Length	You can study for 10 weeks or more.
Course Fees	If you study for: 10 weeks or more, the fees per week are £210 24 weeks or more, the fees per week are £175.

**“I had a very nice time at the Lake School. The lessons were interactive and original. My homestay were interested in me, and we had some nice conversations so I could improve my English with them too.**

Thibault Delriu, France





## Intensive General English

Hours Per Week	21
Class Size	12 maximum, 8 average
Minimum Age	16
Language Level	Beginner to Advanced (CEFR Level A1 – C1)
Course Start	Any Monday. (Except School Holidays: January 1 – January 5, April 18, April 21, May 5, May 26, August 25, December 13 – January 4, 2015.) Beginners must start on January 6, April 7, June 30 or September 22, 2014.
Course Length	You can study for 10 weeks or more.
Course Fees	If you study for: 10 weeks or more, the fees per week are £255 13 weeks or more, the fees per week are £245 24 weeks or more, the fees per week are £235 35 weeks or more, the fees per week are £225.

## Exam Preparation

### English for university and academic success

If you are planning to go to university in the UK, we will help you choose the best pathway for you to progress to undergraduate or postgraduate courses. Usually this means:

- improving your all-round English language ability so that you can approach your further studies and university life in an effective way and
- preparing for an English language exam so that you meet the entry requirements for your chosen course.

Every year, the Lake School successfully prepares students for higher education by helping with their university applications and arranging campus tours or interviews with department tutors.

**“Oxford is a wonderful city and Lake School is a very good way to learn English quickly and make lots of friends at the same time. My homestay were absolutely great too. I really loved my stay here, everyone was really friendly and ready to help me. Chiara Leoni, Italy**

Oxford Brookes University is a popular choice for some of our students. It has been named the best modern university in England by the Sunday Times University Guide for the past eleven years. The Sunday Times 2012 Guide commented on “the excellence of teaching and research” and “great campus atmosphere.”

## General English and Exam Preparation

Hours Per Week	21
Class Size	12 maximum, 8 average
Minimum Age	16
Language Level	Intermediate (CEFR Level B1) or above <i>If your level is lower than intermediate, we may suggest that you study Intensive General English for 21 hours per week before starting any exam preparation.</i>
Course Start	Any Monday. (Except School Holidays: January 1 – January 5, April 18, April 21, May 5, May 26, August 25, December 13 – January 4, 2015.) You can't take an exam preparation course in July or August.
Course Length	You can study for 10 weeks or more.
Course Fees	If you study for: 10 weeks or more, the fees per week are £255 13 weeks or more, the fees per week are £245 24 weeks or more, the fees per week are £235 35 weeks or more, the fees per week are £225.
Exam Fees	Cambridge £145, IELTS £140
Exam Dates	Contact the Lake School for advice on dates and which exam to take.

# The school and your study

A professional, dynamic approach to teaching

A supportive, interactive environment for learning

## On your first day

When you arrive, we will explain your first day programme. You will also receive a welcome pack with information about your stay at the school. Then you will have a written test and an interview to assess your level of English.

## Your teachers

All the teachers at the Lake School are qualified in teaching English as a foreign language and experienced at working with students from all over the world.

Different teachers have different styles of teaching, but the Lake School style of teaching is dynamic and communicative. You will receive personal attention; your teachers plan their lessons carefully to suit the needs, interests and learning styles of their students, so they provide the right balance of skills, vocabulary and grammar.

In class you will often work in pairs or small groups so you have the chance to speak as much English as possible. Teachers and students take their studies seriously and work very hard, but you will also have a lot of fun in class.

As well as using all the most up-to-date course books available, teachers also create their own materials and integrate other resources, such as film and the internet into their teaching.



## Your course

You will have a wide variety of interactive, focused activities and the opportunity to practise grammatical structures and new vocabulary in a relaxed, supportive environment.

To help you monitor your progress, you will have a progress test every Friday to review and revise the grammar, vocabulary and skills from the week's classes. There is homework every night.

Students on short courses and long stay programmes are placed in classes according to their level, and so students may join existing classes. Our experienced teachers make sure this integration is smooth to provide a friendly, positive classroom atmosphere for all students.

You will receive all the materials you need to use in class, but please bring a notebook with you.

## Course outline

All courses include:

- grammar and how to use it in authentic situations
- speaking skills: pronunciation, fluency and appropriacy
- writing skills, both formal and informal
- reading and listening skills
- knowledge and use of vocabulary

**Exam Preparation courses** also include familiarisation with the format of your chosen exam, techniques for answering questions successfully, practice exams, homework, self-study and interviews.

Professional Development courses include training in the skills relevant to the course.

Please contact the school if you would like further details about any of our courses.

## Achieving your aims

You will improve your understanding of written and spoken English. You will improve your pronunciation and gain confidence in speaking, listening, reading and writing. You will also develop a greater awareness of grammar structure, so you can communicate more fluently and effectively in English.

At the end of your course, you will receive a detailed certificate of your proficiency in English showing your level assessment according to the Common European Framework.

Lake School students are given one-year's free subscription to our online e-Learning Centre, which you can use while you are here in Oxford to support your independent study, or after you return home so you can continue to improve your English.

## Student age and nationality mix

The minimum age at the Lake School is 16. The average age is mid 20s, but we always have some younger and older students here too.

The Lake School is committed to safeguarding and promoting the welfare of all its students, especially those aged under 18. However, Lake School courses are for adults. So students aged 16 and 17 must bring to school a 'Consent to Travel and Study' form, completed by their parent or guardian.

During your stay in Oxford, you will learn a lot about British culture and make friends from all over the world. In a typical year, we welcome students from at least 45 different countries, who are learning English for a variety of personal and professional reasons.

**“My brother studied at the Lake School 10 years ago. I had a great time here too. In my lessons I met wonderful teachers and friends. I used the study facilities a lot; this was good for me when I was preparing for IELTS. My homestay was very nice too, and the food was yummy!”** Mohammed Taib Agila, Libya



**“ I am really happy that you all took good care of my daughter at the Lake School. She was very comfortable and in the near future there will be many people recommended by us. Thanking you all a million times. Seema Shahdapuri, Spain**

## Your timetable

Morning classes at the Lake School start at 9.15 am. All students break for coffee and lunch at the same time. Semi-Intensive students finish their classes at 1pm. Afternoon classes finish at 4pm.

The school is open from 08.00 to 17.30, Monday – Thursday, and until 16.30 on Friday. All students can use the student rooms, self-study facilities and internet access when they are not in class.

	Monday	Tuesday	Wednesday	Thursday	Friday
09.15	Lesson 1	Lesson 1	Lesson 1	Lesson 1	Lesson 1
10.30	Break	Break	Break	Break	Break
10.50	Lesson 2	Lesson 2	Lesson 2	Lesson 2	Lesson 2
12.00	Break	Break	Break	Break	Break
12.15	Lesson 3	Lesson 3	Lesson 3	Lesson 3	Lesson 3
13.00	Lunch	Lunch	Lunch	Lunch	Lunch
14.00	Lesson 4	Cultural visit, social activity or speaker	Lesson 4	Lesson 4	Self-study or free afternoon
15.00	Break		Break	Break	
15.15	Lesson 5		Lesson 5	Lesson 5	
16.00	End of day		End of day	End of day	

## School facilities

You can relax in one of our comfortable student rooms and read the daily newspapers, watch TV and DVDs, listen to music or chat to other students and teachers.

Alternatively, you can use one of our study rooms to read in, do your homework, listen to CDs or use our computer facilities. Free WiFi and LAN internet access is available for all our students. You may like to bring your laptop with you.



**“ I loved it here. Great professionals and the class environment couldn't be better. Superb!**

Carlos Lopez Santamaria, Spain



# Oxford and your free time

## Oxford

Being a student in Oxford is a great experience. The city is famous as a centre of learning and the lively student population is an interesting mix of people from all parts of Britain and abroad. Oxford University is the oldest university in England. Visitors come from all over the world to admire the wonderful architecture of the famous university college buildings and enjoy walking through the many beautiful gardens and parks or punting on the River Thames. Oxford has excellent sports facilities, a wide variety of shops and a great nightlife.

This exciting city is situated in the heart of England: London, Stratford-upon-Avon, Bath, Cambridge and the beautiful Cotswold countryside are less than 2 hours away. There are regular bus and train services from Oxford to London and other parts of Britain.

## Your free time

We realise that classroom lessons are only a part of your language learning. While you are here, we want you to have fun, relax, make friends from all over the world and improve your English at the same time. You'll find lots of suggestions for things to do, on the noticeboards in school and on our Facebook page.



If there is something special you want to do, an interest that you'd like to continue or a sport you want to play, just ask and we can help you to find out information. Our friendly, experienced social organiser can also give you lots of information about Oxford and other parts of Britain too.

## Inclusive cultural, social and sporting activities every week

Every Tuesday afternoon there is a cultural activity, such as a talk from a guest speaker or a guided visit. Every week, there is at least one social evening, such as going to the pub, a quiz or party at school. There are also regular sports' activities such as football, Zumba, ice-skating and punting on the River Thames. These activities are included in your course fees and everyone is invited to join in and take part. However, you will have to buy your own drinks at the pub!

## Optional excursions

As well as the social, cultural and sporting activities that are included in your timetable, we also offer weekend excursions for you to join, at additional cost. These full-day guided tours are to places of interest such as London, Stonehenge and Stratford upon Avon.

Example tour	Details	Approx cost
London	Guided tour with time for sightseeing and shopping	£25
Stonehenge and Salisbury	Guided tour by bus, entrance to Stonehenge and Salisbury Cathedral	£30
Stratford upon Avon and the Cotswolds	Guided tour of Shakespeare's Stratford and the pretty villages of the Cotswold Hills	£25

**“ This has been the best time in my life. My Mum's friend recommended the Lake School and said it is the best place to learn English. It is! The teachers are great and I felt very welcome in my homestay; the inclusive activities were amazing and the excursions were interesting and good value.**

**Thiago Coelho Pinheiro, Brazil**



You can check upcoming social activities and excursions on our website before you arrive. We will also give you a programme of social activities and excursions on your first day. You can sign up for the activities and book the tours with our social organiser in school.

Lake School courses are for adults. Parents of students aged 16 or 17 should note that students are accompanied during weekly social and cultural activities and weekend excursions. However, outside of classes, students' free time is otherwise unsupervised. The school offers suggestions to students aged 16 and 17 for appropriate free time activities in and around Oxford.





# Accommodation

We know that an important part of your stay is comfortable and friendly accommodation. We personally arrange your accommodation, so that you feel really at home here in Oxford. We want you to be happy where you are living, so that you can study well and enjoy your stay. If you have any problems or questions, we will be happy to listen and help.

## Homestay and private home accommodation

Living with a friendly host in homestay or private home accommodation is a great opportunity to talk and exchange cultures.

Most students ask us to find homestay or private home accommodation for them and really enjoy the experience.

Quite a lot of our homestays host more than one student at the same time. If this is more than 4 students, it is called 'private home' accommodation. In this case, no students speak the same first language. All hosts (homestays and private home) offer accommodation on the same basis.

All our hosts offer welcoming, clean and comfortable accommodation. You have your own key to the house, so you can be independent. Students have breakfast and evening meal with the host/s during the week and all meals are provided at weekends, including packed lunch if you want. Some homes have rooms with private bathroom.

## What are your special requirements?

We choose your accommodation carefully, so when you enrol, we will ask you to tell us the things that are important for you.

Almost all homestay and private home accommodation is in single rooms but we can provide twin rooms for people booking together.

### All our hosts:

- provide half-board Monday to Friday and all meals at the weekend
- live a local bus ride away from the school or within walking distance
- are carefully-selected for their friendliness and are regularly revisited
- promise never to have 2 students of the same first language unless requested
- clean your room and provide a regular change of towels and bed linen
- do some of your laundry or allow you to use their laundry facilities
- offer free LAN or WiFi internet access
- are interested in looking after students of all ages and nationalities
- eat with you in the evenings and encourage you to speak English.

**“My homestay was very friendly and kind. They talked a lot to me and gave me helpful advice. The house was very nice, the food was delicious and my room was like a 5-star hotel!”**

**Mariia Shvetcova, Russia**

## A genuine, warm welcome and a clean, comfortable home

We try to place students in suitable accommodation and to find the right host for everyone. Many British people have pets and many are non-smokers. You may have to adapt to a different way of life, when you are living in the UK. Our hosts come from different backgrounds, but most importantly, they offer a genuine, warm welcome and a clean, comfortable home.

Before you arrive in England you receive a profile of the host that you are going to stay with. We also give the host some information about you. We ask you to contact your host to give your approximate arrival time in Oxford, so that they can be home to welcome you. They will help you to settle in and explain the best way to come to school on your first day.

Your accommodation is booked from the Sunday before your course starts to the Saturday after your course finishes.

Homestay and Private Home Accommodation	Details	Cost per week
Standard	Single room, half-board (full-board weekends)	£155
Standard Twin (only available for people booking together)	Twin room, half-board (full-board weekends)	£145 per person
En-suite	Single room, private bathroom, half-board (full-board weekends)	£195
En-suite Twin (only available for people booking together)	Twin room, private bathroom, half-board (full-board weekends)	£185 per person

## Hotel or self-catering accommodation

Some students prefer to stay in hotel or self-catering accommodation. We can help you to arrange this. However, you must book and pay for this yourself.

Accommodation type	Details	Cost per week
Hotel	Single room, private bathroom, bed and breakfast	From £420
Self-catering	Furnished one or two bedroom house or flat	From £450



# Travel to Oxford

## Before you arrive

The directors of the school are available by email, phone or fax to answer any questions about your course, accommodation or travel arrangements.

We will confirm your place on a course when we receive your enrolment and course fees or deposit. Before you leave home, you will receive your accommodation and airport transfer details, if the school has arranged these for you. We will also send you visa documentation if you have asked for this.

## Oxford is in the south of England

Oxford is approximately 1.5 hours by bus or 1 hour by train from central London. Birmingham is also 1 hour by train from Oxford.

## By air

The nearest airports to Oxford are London Heathrow, London Gatwick and Birmingham International.

There is a direct bus service from London Heathrow and London Gatwick to Gloucester Green central bus station in Oxford. You can find information about times and fares from

[www.oxfordbus.co.uk](http://www.oxfordbus.co.uk). You can buy a ticket in advance or on the bus. The journey time from Heathrow is approximately 1 hour, and from Gatwick it is 2.5 hours.

There is a direct train service from Birmingham International to Oxford train station. You can find information about times and fares from

[www.thetrainline.com](http://www.thetrainline.com). You can buy a ticket in advance or at Birmingham International station. The journey time is approximately 1 hour.

If you are arriving at Stansted or Luton airport, please note that the journey time by bus may be 3 – 4 hours. The bus number 737 serves both Luton and Stansted airports. You can find information about times and fares from [www.nationalexpress.com](http://www.nationalexpress.com). You can buy a ticket in advance or at the ticket office.

When you arrive in Oxford, you can take a taxi to your accommodation. At Gloucester Green bus station and Oxford train station there are 24-hour taxi ranks.

## By train

If you are travelling on Eurostar, you will arrive at London St Pancras station. From there, you can take the London Underground to Paddington station and then a train to Oxford. You can find information about times and fares from [www.thetrainline.com](http://www.thetrainline.com). Your total journey time from St Pancras to Oxford will be approximately 2.5 hours.

When you arrive in Oxford, you can take a taxi to your accommodation. At Oxford train station there are 24-hour taxi ranks.

## Arrival/Departure transfer service

The Lake School can provide a taxi to meet you at any of these airports or at the Eurostar terminal and take you to your accommodation in Oxford. To book this service, please tick the box on the Enrolment Form and we will send you a Taxi Transfer Form with your confirmation documents. Please complete this form and return it to the school at least ten days before you travel.

Arrival/Departure transfer service	Cost one-way	Cost return
London Heathrow, London Luton	£130	£260
London Gatwick, London St Pancras Terminal, Birmingham International	£145	£290
London Stansted	£175	£350
There is no charge for the first 60 minutes of waiting time. After this, depending on how long the driver waits, there will be an extra charge.		

## Visa applications

Some international students are required to have a visa before they come.

You can find out if you need to get a visa at your nearest British Embassy or Consulate from UK Visas and Immigration. You may be able to apply for your visa online.

Getting a visa may take some time, so it is a good idea to be prepared and to have all the information you need to meet immigration requirements before you apply. We advise you to begin your registration at least 2 months before you want to start your studies.

The Lake School will provide you with documentation confirming that you meet the course entry requirements and offering you an unconditional place. The document also gives details of your course and accommodation including a statement of fees paid and other living expenses.

You can get more information about making a Student Visitor Visa application on the Lake School website.



“My colleagues in the European Parliament recommended the Lake School. My stay was also very interesting and useful, even better than I expected!”

Nadezda Malekova from Luxembourg

# How to enrol

We are always happy to help and advise you. If you have any questions, or you would like help choosing your course and are not sure about your level, please contact us at the school.

To book a place on a course:

- choose your course and check the dates and fees
- complete the Enrolment Form and choose your method of payment
- send the form to the school by email, fax or post or send the online form on our website if you prefer.

We will send you confirmation that we have received your Enrolment Form and an invoice showing you how much you have to pay. When we have received your payment, we will send confirmation of your enrolment. Before you enrol on a course, you must read and accept the Lake School Terms and Conditions.

## Lake School enrolment fees include

- study materials and welcome pack
- placement test and progress tests
- use of self-study facilities
- e-Learning Centre subscription for 1 year
- end of course Common European Framework level assessment in English

## All students enjoy free

- WiFi and LAN internet access
- weekly social, cultural and sporting activities
- refreshments - tea, coffee and mineral water.



## Long stay students also receive

- regular personal tutorials
- detailed report on language achievement
- university application advice
- work application advice.

**I had a very pleasant, educational and social stay. My lessons were very good, the quality of the teachers was high and there were many opportunities to practise speaking skills in a lively way. I was well taken care of in my homestay. I will certainly recommend my experience at Lake School to others.**

Monique de Min, Netherlands

# How to pay

If you are applying for a visa to enter the UK, you must pay the total fees due by bank transfer.

If you do not need a visa to enter the UK, you can pay the course deposit and enrolment fee and then the balance of fees on or before the first day of your course. You can pay by bank transfer or credit/debit card.

## Payment by card

You can pay using these credit/debit cards: Visa and Mastercard. There is no charge when paying for tuition and enrolment fees by credit card. However, there is a 3% surcharge when paying for other fees. If you choose to pay by credit/debit card, please contact the school.

## Payment by bank transfer in sterling

Lake School of English Oxford

The Co-operative Bank, 13 New Road, Oxford OX11LG

Branch code: 08 90 38.

Account number: 70120295

IBAN: GB24 CPBK 0890 3870120295

Swift: CPBK GB22

You must add £25 for bank charges to the amount you send and send a copy of the bank transfer document by fax or email. The transfer must arrive in the Lake School bank in sterling (GBP). If it does not, there will be extra charges.

## Administration fees

All students must pay an enrolment fee of £75.

The enrolment fee and any administration fees are non-refundable, except in the case that the Lake School is not able to offer you a place on a course.

If you would like more information about these administration fees, please read our Terms and Conditions or contact us at the school. We will be happy to answer your questions.

## Insurance

The Lake School strongly recommends that students take out personal insurance before departure to cover themselves for medical treatment/emergencies, loss/damage to personal belongings, cancellation, shortening or postponement of their course.

## Holidays

The Lake School is closed on the following dates in 2014:

January 1\* – 5, April 18\*, April 21\*, May 5\*, 26\*, August 25\*, December 13 – January 4, 2015. \*Public holiday.

There are no refunds for classes which would have taken place on public holidays.

Other administration fees	Cost
Accommodation Payment Fee	£25
Bank Transfer Fee	£25
Visa Documentation Fee	£25
Express Mail/Courier Service Fee	£95

# Terms and Conditions

When you enrol at the Lake School, you are accepting our terms and conditions, so please read these carefully.

These terms and conditions are binding for all students, those booking directly and those booking through an agent.

Lake School courses are for adults. Students aged 16 or 17 must bring a completed Consent to Travel and Study Form, signed by their parent or guardian.

You can find further information about Lake School Policies and Procedures on our website: [www.englishinxford.com](http://www.englishinxford.com)

It is important that you understand our terms and conditions. If you have any questions, please contact us. We will be happy to explain anything you don't understand.

## Payment of Fees

1. You must pay a deposit of £200 and an enrolment fee of £75, when you enrol for a course.
2. The deposit and enrolment fee are part of your total course fees. You must pay the balance of fees before you start the course.
3. If you pay by credit card, there is no surcharge on payment of tuition fees and enrolment fees. There is a surcharge of 3% on payment of any other fees.
4. If you pay by bank transfer, you must add £25 to cover bank transfer charges.

## Cancellations and refunds

1. Fees are not refundable if you shorten, postpone or cancel your course, except in exceptional cases at the discretion of the School directors. We strongly recommend that you take out personal insurance before you leave your home country, to cover these situations.
2. The enrolment fee and any administration fees are non-refundable, except in the case that the School is not able to offer you a place on a course.
3. You will lose your deposit and enrolment fee if you cancel your course less than two weeks before the course start date.

## Visas

**If you need a UK visa, you must pay your full fees when you enrol.**

1. When we receive your Enrolment Form, we will send you an invoice showing your fees.
  2. You must pay by bank transfer and send a copy of the bank transfer document by email or fax before visa documentation is issued.
  3. In addition to your tuition fees, you must pay
    - the enrolment fee of £75
    - a visa documentation fee of £25
    - bank charges of £25
    - an express mail fee of £95, if you need your visa documentation by DHL.
- If your visa is refused, these administration fees are non-refundable.

## Your tuition fees will be refunded in full, subject to the following conditions

1. As soon as you receive your visa, you must tell the Lake School. If you do not arrive at the School on your agreed course start date, the School may report you to UK Visas and Immigration and you will lose the course and accommodation fees for any weeks that you do not attend.
2. If your visa is delayed, you must tell the School at least two weeks before the start of your course. If you do not, you will lose the course and accommodation fees for any weeks that you do not attend.
3. If your visa is refused, you must tell the School at least two weeks before the start of your course and send a copy of the original letter of refusal given to you by the Entry Clearance Officer. In this case, we will refund your full course fees less any administration fees.
4. If your visa is refused and you tell the School less than two weeks before the start of your course, we will refund your fees less any administration fees and less the deposit of £200.
5. If your visa is refused and you tell the School after the start date of your course, you will lose the course and accommodation fees for any weeks that you do not attend in addition to the administration fees and deposit.
6. In any case, you must apply for a refund of course fees within four weeks of your visa refusal date.

## Classes

1. If we are unable to offer you a place on a course, we will refund any fees you have paid.
2. After you have taken the placement test, we may suggest that you take a different course to the one that you have booked. All courses are subject to availability. We reserve the right to organise the classes in the most appropriate way to guarantee the best academic conditions for both the students and the School.
3. It may be possible for you to change your course, but you must discuss this with the Director of Studies who will advise you on possible options.
4. The Lake School is a serious school and we expect every student to be on time for their lessons.
5. If you miss a lesson, for whatever reason, you cannot take the lesson at any other time and we will not give you a refund.
6. The School keeps attendance records. Any visa national student who regularly misses classes will be sent a non-attendance warning letter and may be reported to UK Visas and Immigration.

7. Students will only receive an end-of-course certificate if their attendance has been 85% or more.
8. You must behave in a suitable way both inside and outside the classroom. The School may terminate your course in the case of serious misconduct or repeated absence without good reason. In this case no fees will be refunded.

## Accommodation

1. Your accommodation is booked from the Sunday before your course starts to the Saturday after your course finishes. If you arrive in Oxford or leave Oxford on different days, you are responsible for arranging your own extra nights' accommodation.
2. Hosts cannot accept students between 23.00 and 07.00. If you are arriving in Oxford late, please make alternative arrangements to stay in a hotel.
3. If you choose to pay your accommodation yourself, you should pay this every two weeks in advance. If you want to leave your accommodation before the date booked, you must tell your host and the Lake School, at least one week in advance.
4. If you wish to pay your accommodation by credit card, there is a surcharge of 3%.
5. Occasionally, because of situations beyond our control, we may need to change your accommodation either before you arrive or when you are here. We promise to provide accommodation for the period you have booked but this may not be with the same host for the whole period.
6. If you decide to take a holiday during your course, you may be charged a room retainer fee or asked to change to different accommodation on your return. Please ask the School for details before booking your holiday.

## Holiday

1. If you want to take a holiday during your course, you must tell the School at least four weeks before the start of your holiday. We do not refund fees but add the weeks that you take as holiday to the end of your course.
2. The Lake School is closed on public holidays. There are no refunds for classes which would have taken place on those days.

## Insurance

1. You must pay for any damage you cause, either to the School premises or to your accommodation.
2. You take a Lake School course at your own risk. The Lake School of English Oxford cannot be held liable for damage or accident to you or to your belongings.

*(continued on next page)*



### Photographs and filming

1. We occasionally take photographs of students, or film them in School to use in our publicity material. If you would prefer us not to do this, please inform one of the directors of the School when you arrive. For students aged 16 and 17, we must have this in writing from a parent or guardian.
2. Classes cannot be filmed or recorded, without the written permission of the directors of the School.

### Personal information and data protection

1. We will only use your personal information to provide our service to you. We keep this information in electronic and paper format.
2. Some of the personal information you give us will be passed on to our accommodation providers or our airport transfer service.
3. If you are required to have a visa to enter the UK, we will take a copy of your passport when you arrive at the School.
4. If you have your own accommodation in Oxford, you must provide these details before the start of your course (including a mobile phone number) and keep them up to date if they change.
5. All students must provide details of their next-of-kin in their country.

6. Students and/or parents should disclose relevant medical information to the School when making their enrolment and ask before enrolling whether the School and accommodation facilities are suitable for the student's needs.
7. In addition to any personal data you give us, we collect information and statistics in order to develop our services and we may provide this information to third parties. These statistics will not include information that can be used to identify you.
8. By accepting these terms and conditions you accept our right to use your personal information in this way.

### Changes to details

The School reserves the right to cancel or change the dates, times, fees or any other details relating to courses at our discretion.

### Force Majeure

1. The Lake School of English is not liable for failure to perform its obligations if such failure is as a result of Acts of God (such as fire, flood, earthquake, infectious diseases or pandemics or other natural disaster that are beyond reasonable control), war, invasion, act of foreign enemies, hostilities (regardless of whether war is declared), civil war, rebellion, terrorist activities, government sanction, labour dispute or the failure of electricity, internet or telephone service. In these circumstances, refunds will not be made.

2. In the event of an outbreak of infectious disease, all students and or parents/guardians are required to comply with rules regarding quarantine as set by government agencies or by the School.
3. If the School asserts Force Majeure as an excuse for failure to perform its obligations, then the School must prove that it took reasonable steps to minimise delay or damages caused by foreseeable events, that the School substantially fulfilled all non-excused obligations, and that the other party (whether student or representative) was, where possible, notified of the likelihood or actual occurrence of the event.

### Complaints

If you think you have a complaint, please talk to one of the School directors who will listen and act to try and resolve the problem. You are protected by the Lake School's obligations as a British Council accredited member of English UK. If you are not satisfied with the response, you can contact ENGLISHUK, [info@englishuk.com](mailto:info@englishuk.com) or +44 (0)20 7608 7960 who will talk to you, investigate further and offer additional advice and guidance.

You can receive further help and support from Quality English, [info@quality-english.com](mailto:info@quality-english.com) +44 (0)1865 811552.



Thanks to KT Bruce and Liam Wycherley for Lake School student photos throughout.  
Photo of Park End Street on back cover courtesy of Markos Hatzidakos. All students in photos are from the Lake School.



## How to enrol or ask about a course

### Online

Enrol online or contact us through our website:  
[www.englishinoxford.com](http://www.englishinoxford.com).

### Email

Email your enquiry to [enquiries@englishinoxford.com](mailto:enquiries@englishinoxford.com).  
We can usually reply the same day.

### Call us

The school is open from 8.00 to 17.00, Monday to Friday.  
Call us on **+44 (0)1865 724312**.

### Visit our school

Our school is situated in the centre of Oxford, so if you are living in the UK, come in for a chat. **14 Park End St, Oxford OX1 1JQ**





“ I was looking for a serious, independent language school with an interesting programme. The Lake School fitted this perfectly. Everything was so well organised, our course was excellent. The teacher was wonderful, the excursions were super and my homestay was welcoming. Everything was great. **Congratulations!** Mariana Stoddart, Argentina

The Lake School of English Oxford  
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[www.englishinoxford.com](http://www.englishinoxford.com)  
[enquiries@englishinoxford.com](mailto:enquiries@englishinoxford.com)



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