## **Communication Skills for Lawyers**

## Sample Timetable – Week 1



	Monday	Tuesday	Wednesday	Thursday	Friday
	Introduction to the	Visiting Speaker 1	Review of Contract	Visiting Speaker 2	Vocabulary
09.30	course	Marika Chalkiadis	Drafting with	' EU Competition Law'	The Language of Meetings
_		'Corporate Insolvency'.	Nabarro Nathanson	Presentations	
10.30	Legal Vocabulary	Preparation for	Language of	EU Case Studies	Preparation for
	Sources of Law	Negotiation	Presentations		Negotiation
BREAK					
10.50	Vocabulary, Listening	Negotiation Role-play	Listening and Speaking	EU Case Studies,	Negotiation Role-play
	and Speaking	'Computer'	Civil Court Procedure	continued	'Widgets'
_	EU Institutions and			Language Feedback	
12.45	Legislation	Language Feedback	Social English	Listening & Vocabulary	Language Feedback
			Receiving Visitors	Conflict of Law	
LUNCH					
	Induction	Social English	Visit to the Civil Courts	Vocabulary and	Speaking and Listening
13.45	Introduction to the school	Telephoning	and the Law Bookshops	speaking	Presentations
-	and facilities		(no cameras allowed in the	Company Law,	
14.45	Computer Exercise		courts)	Types of Company,	
	Language of Discussion			Dissolution of Companies	
BREAK					
	Vocabulary	Vocabulary	Visit to a Law Firm	Presentation	Language Feedback
15.00	Criminal and Civil Law	Language of Contracts	(formal dress please)	Preparation or	
_	Speaking	Contract Drafting		Individual Study	Review of the course
16.00	Cases, Barristers and	CALL Legal Vocabulary on		Letters, Pronunciation,	
	Solicitors,	the Computer and Tutorials		Listening, Video, Contracts	
HOMEWORK	Preparation for Negotiation	Contract Vocabulary	Preparation of EU Case	Preparation for Negotiation	
			Studies		